

Name		ULID		Rank		Tenured	Y/N	Acad. Unit	Library	Track		Calendar Year	2018
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Directions. This is for evaluating faculty members in their roles as librarians, university citizens, and members of a learned professorate. The evaluation is performed by the supervisor, in the context of the **Faculty Workload Policy** in the *Faculty Handbook*. In each relevant area, the supervisor is to provide an evaluative commentary of activities; note areas of strong performance and those in need of improvement.

Component	Summary/Strengths-Weaknesses/Recommendations			Rating	Percent	Value
<p>Library Responsibilities (fulfillment of the responsibilities of the library faculty member's primary assignment, special projects & innovation, job-related development)</p> <p>Evidenced by consistency in job performance; attendance; imagination and skill in solving complex problems; ability to innovate; initiative in improving processes and services; ability to organize work and produce results; ability to apply professional principles and standards to local situations; ability to effectively perform a variety of library functions; ability to work effectively in a team environment; flexibility to adapt to new technologies and acquire new skills; accuracy and attention to detail; effective communication skills; effective decision making; supervision (if assigned); and leadership.</p>	Activity Summary:					
	Strengths/Weakness:					
	Recommendations:					
<p>Research and Scholarship (publications, presentations, grants, ongoing projects, research-related development)</p> <p>Evidenced by, but not limited to, publication of books, book chapters, journal and other periodical articles, and conference proceedings; indexing and abstracting; exhibits; book reviews in scholarly publications; presentation of scholarly papers/poster sessions at professional conferences, job-related presentations to community groups; editorship or editorial contributions for scholarly publications; and grant proposals.</p>	Activity Summary:					
	Strengths/Weakness:					
	Recommendations:					
<p>Service (library, university, professional, and community service-related memberships, activities, and development)</p> <p>Evidenced by memberships in professional and scholarly organizations and active participation through committee work, programs/poster sessions, leadership, and other service to these organizations; participation on library and university committees, task forces; community service contributions related to librarianship and other voluntary efforts that enhance the quality of life in the community.</p>	Activity Summary:					
	Strengths/Weakness:					
	Recommendations:					
<p>Rating Scale (to be used in conjunction with library rubrics)</p> <p>5 = Exceptional—distinction, extraordinary productivity/performance beyond annual expectations</p> <p>4 = Exceeds expectations—high quality, performance/productivity that can be sustained annually</p> <p>3 = Meets expectations—quality, performance/productivity can be strengthened and sustained annually</p> <p>2 = Needs Improvement—requires improvement in one or more areas</p> <p>1 = Unsatisfactory performance—requires significant improvement in one or more areas</p>	Totals					
	Supervisor		Date		Rating	
<p>Acknowledgment. My signature below indicates that I have seen this form after it has been completed by my unit head or director (including the recommended merit category) but does not imply my agreement with this evaluation. I understand that I may submit, by the deadline indicated in the Administrative Calendar, a written statement of any concerns about or disagreements with this evaluation and that my statement will be attached to this evaluation form before it is transmitted to the dean.</p>	Dean		Date		Rating	
	Faculty Member		Date		Provost/VP for Academic Affairs	Date