

# UNIVERSITY OF LOUISIANA AT LAFAYETTE

STEP Committee

Technology Fee Application

**Bibliographic Instruction Lab Enhancement**

Title

**Jennifer Hamilton, Arthur**

**Almazan, Tiffany Ellis**

Name(s) of Submitter

*(Faculty or Staff Only)*

**Edith Garland Dupré Library**

Organization

Title: Bibliographic Instruction Lab Enhancement Date: 07/03/2018  
Name (Contact Person): Arthur Almazan  
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**ABSTRACT (250 words or less):**

The Bibliographic Instruction Lab is the only computer lab on campus where students can receive instruction in the use of the library catalog, databases, and other information resources in a distraction-free traditional classroom within easy reach of the library's many print and archival resources. Almost all first-year students enrolled in 100 level classes participate in instruction in this lab, and many freshmen visit twice in their first year, both in UNIV100 and a 100 level English classes. The instruction helps ensure students are aware of and can effectively use library resources to meet the research requirements of all classes. Efficient utilization of information sources enhances student ability to research, learn, and make effective use of their time. Research skills are essential at all instruction levels, and the lab is used by classes in a wide variety of majors and at every level of instruction, 200-500 level classes, undergraduate students through masters and doctoral candidate cohorts.

The purpose of this request is to upgrade the computers used in the Bibliographic Instruction Lab. The 30 computers in this lab are over five years old and past their warranty. New hardware will support students by ensuring working computers remain available to field full classes and facilitate access to the library catalog, databases, and other essential digitally hosted research resources.

## A. Purpose of the Grant and Impact to Student Body as a Whole:

The purpose of this request is to provide funding to replace the current computers in the Bibliographic Instruction Lab (Bib Lab). This lab serves as a primary point of library instruction for students and is an essential resource that supports successful research for the entire student body. The library instruction team works with undergraduate and graduate students to expand their awareness of the wide variety of information resources available to them, and to help them learn to efficiently and effectively identify the specific types of information they need to be successful in different classes and majors across all levels of instruction. In the last two years, the Bib Lab computers have served students and faculty from Accounting, Athletics, Communication, Biology, Communicative Disorders, Counselor Education, Criminal Justice, Educational Curriculum and Instruction, Educational Foundations and Leadership, Engineering, English, English as a Second Language, Geology, the Graduate College, History, Modern Languages, Management, Marketing, Nursing, Performing Arts, Philosophy, Physics, Psychology, Senior Seminar, Sociology, and the Office of First Year Experience (UNIV100).

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Whether they are searching for print material in our university library's vast archives and circulating collection, or working to identify relevant e-books, news, and scholarly articles in the library's many databases and on the open web, students need access to computers in good working condition. The library's print, digital, and archival collections are all indexed in our online catalog, and students need to be able to copy, paste, and download citations and records into their notes and research papers during the course of library instruction. Student ability to successfully complete all of those essential research tasks is affected by access to computers in good working order. The vast majority of classes served by the Bib Lab require workstations for 20-25 simultaneous users, and several times each semester the lab serves as many as 44 students as needed, with prior arrangement for computer sharing. The funding from this grant would provide the Bib Lab with 30 workstations and monitors to replace the current equipment that is at least 5 years old and out of warranty.

## **B. Projected Lifetime of Enhancement:**

4 to 5 years.

## **C. Person(s) Responsible for:**

### **I. Implementation:**

Arthur Almazan, Library System Administrator

### **II. Installation:**

Arthur Almazan, Library System Administrator

### **III. Maintenance:**

Arthur Almazan, Library System Administrator

### **IV. Operation:**

Instruction Librarians, Faculty, and Students

### **V. Training (with qualifications):**

Arthur Almazan, Library System Administrator

## Budget Proposal

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1.	<b>Equipment</b>	<b>26,700\$</b>
	<b>Dell Optiplex 3050 Tower with Monitor \$890.00 x 30 (UL Lafayette PC Depot)</b>	
2.	<b>Software</b>	<b>\$</b>
	N/A	
3.	<b>Supplies</b>	<b>\$</b>
	N/A	
4.	<b>Maintenance</b>	<b>\$</b>
	Dell Service	
5.	<b>Personnel</b>	<b>\$</b>
	N/A	
6.	<b>Other</b>	<b>\$</b>
	N/A	
<b>TOTAL:</b>		<b>\$26,700</b>