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Work Orders and Work Requests

Work Orders can be submitted by:

1. Filling out the online [work order form](#)
2. Emailing our office at workorder@louisiana.edu
(Building name, Room number, Contact name & Phone number must be provided)
3. Calling the Work Order Desk at 482-6440
4. Filling out the work order form and mailing in through inter-office mail

For a Work Request (construction projects above regular maintenance):

Please contact Facility Planning at 482-2001

For Pest Control (insects, rodents, etc.):

Please contact Facility Management at 482-6441

For Elevator Problems (elevator cars not running, Doors not opening or closing, and leveling issues):

Please contact the Work Order Desk at 482-6440

****Note: Please do not email elevator request****

Solid Waste Services (trash removal, dumpsters and recycling containers):

Please contact Grounds Services at 482-6440

For more information see the UL Lafayette [Office Of Sustainability](#)

Hazardous Waste Disposal (used and unused chemical disposal & empty drums):

Please contact the Safety Office at 482-1049 or 482-5357





University of Louisiana at Lafayette
Facility Management Department
Physical Address:
Parker Hall
310 E. Lewis St, Lafayette, LA 70503
Mailing Address:
P.O. Box 43646, Lafayette, LA 70504

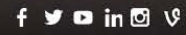
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