

# Table Top Exercise

## March 2016

**Emergency  
Drill**



UNIVERSITY  
OF  
LOUISIANA  
*L a f a y e t t e.*

# Table Top Exercise March 2016

General Information



# Table Top Exercise, Preface

This Table Top Exercise is conducted by UL Lafayette Department of Public Safety. This Situation Manual (SitMan) follows the U.S. Department of Homeland Security (DHS) Homeland Security Exercise and Evaluation Program (HSEEP). The **TTX** Situation Manual (SitMan) provides exercise participants with all the necessary tools for their roles in the exercise. It is tangible evidence UL Lafayette's commitment to ensure public safety through collaborative partnerships that will prepare it to respond to any emergency. The **TTX** is an unclassified exercise. Control of exercise information is based on public sensitivity regarding the nature of the exercise rather than actual exercise content. Some exercise material is intended for the exclusive use of exercise planners, facilitators, and evaluators, but players may view other materials that are necessary to their performance. All exercise participants may view the SitMan. All exercise participants should use appropriate guidelines to ensure proper control of information within their areas of expertise and protect this material in accordance with current jurisdictional directives. Public release of exercise materials to third parties is at the discretion of the DHS and the Exercise Planning Team

# Handling Instructions

Information gathered in this SitMan is designated as For Official Use Only (FOUO). This document should be safeguarded, handled, transmitted, and stored in accordance with appropriate security directives. Reproduction of this document, without prior approval from UL Lafayette DPS is prohibited. At a minimum, all materials associated with this TTX will be stored in a locked container or area that offers sufficient protection against theft, compromise, inadvertent access, and unauthorized disclosure. For more information, please consult the following:

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# Introduction

## **Purpose**

The purpose of this exercise is to provide participants with an opportunity to evaluate current response concepts, plans, and capabilities for a response to incidents effecting UL Lafayette. The exercise will focus on the University's command and control coordination, critical decisions, notifications, and integration of campus units and assets necessary to mitigate an effective response. The role of public information strategies will be critical to the overall response effort.

## **Scope**

This exercise emphasizes the role of the participating University departments in response to a specific campus emergency. Although many other University departments would be involved in the overall response to this event, the scope of this exercise is limited to the functions from its participants.

# Exercise Design Structure

Exercise design objectives focus on improving understanding of a response concept, identifying opportunities or problems, and achieving a change in attitude. This exercise will focus on the following design objectives selected by the Exercise Planning Team:

**Resource Coordination:** Determine strengths and weaknesses in the current plan, governing on scene command and control, the EOC, and coordination and integration of various response resources. Identify critical issues and potential solutions.

**Media Control and Public Information:** Assess the adequacy of local plans for interface with and use of media resources. Discuss how information will be coordinated when State and Federal agencies are involved. Discuss how the media will be managed. Discuss options to provide timely and accurate information to the public and persons outside of the University with a genuine need to know (ex: victims' family members), and assist in minimizing chaos. Review plans to preclude dissemination of conflicting data.

# Exercise Participants

**Players:** Respond to the situation presented, based on expert knowledge of response procedures, current plans and procedures, and insights derived from training and experience.

**Observers:** Support the group in developing responses to the situation during the discussion; they are not participants in the moderated discussion period, however.

**Facilitators:** Generally lead the exercise, encourages all persons to participate and contribute, provide situation updates, and moderate discussions. Key Exercise Planning Team members also may assist with facilitation as subject matter experts (SMEs) during the TTX (read and adjust).

# Exercise Structure

This tabletop exercise (TTX) will be a multimedia, facilitated exercise. Players will participate in lessons centered around 3 learning objectives:

- 1: Incident Notification
- 2: Initial Response
- 3: Ongoing Operations

Each lesson begins with a update that summarizes key events occurring within that time period. After the updates, participants review the situation and engage in discussions of appropriate response issues.

At the conclusion of this exercise, a Hot Wash review will be conducted to give all participants information to take back to their department. DPS will conduct an After Action Review of the Exercise and submit this to the University administration.

Through this process, participants will learn about strengths and weaknesses in their own emergency preparedness plans, learn more about plans for their colleagues, and have a better understanding of the University's expectations for them in an actual emergency.



# Exercise Guidelines

- This TTX will be held in an open, low-stress, no-fault environment. Varying viewpoints, even disagreements, are expected.
- Respond **ONLY** on the basis of your knowledge of current plans and capabilities and insights derived from your training.
- Decisions are not precedent setting and may not reflect your organization's final position on a given issue. This exercise is an opportunity to discuss and present multiple options and possible solutions.
- Issue identification is not as valuable as suggestions and recommended actions that could improve response and preparedness efforts. Problem-solving efforts should be the focus.

# Exercise Assumptions

In any exercise, assumptions and artificialities may be necessary to complete play in the time allotted. During this exercise, the following assumptions apply:

- The scenario is plausible, and events occur as they are presented.
- The Facilitator may at his discretion adjust or modify the exercise to fit the needs of the participants and to make the exercise more realistic and applicable.
- There is no hidden agenda, and there are no trick questions. Everyone is highly encouraged to participate and contribute to this process.
- All players receive information at the same time. Please resist the temptation to read ahead in the exercise documentation

# Table Top Exercise March 2016

EOC Briefing/Public Safety



# Rule #1

- Work safely – if you get hurt, you can't help others or us.

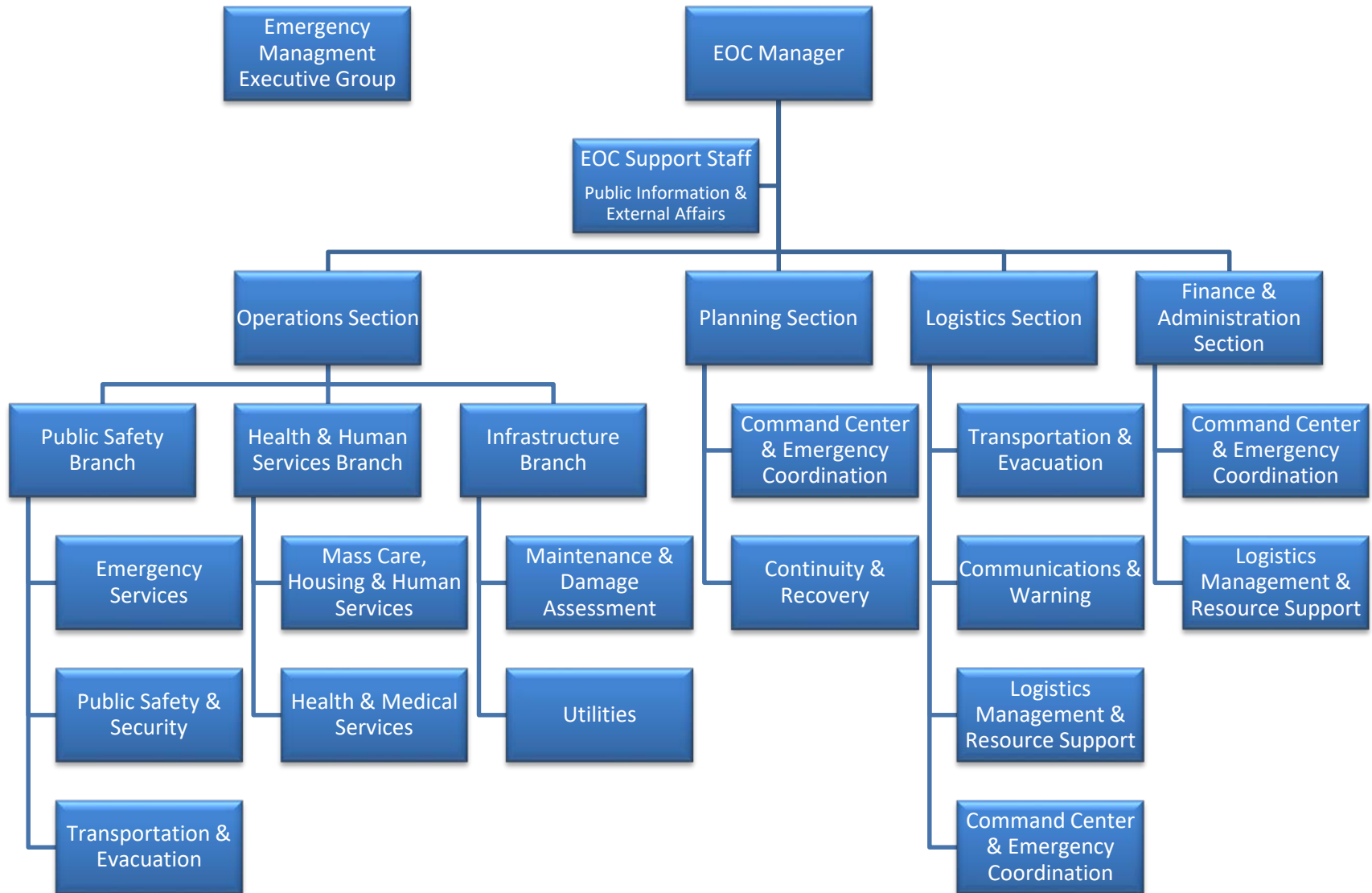
# Rule #2

- When they tell you to eat.... EAT!

# Rule #3

- When they tell you to sleep....SLEEP!

# Ground Rules – Follow the ICS and the Incident Commander



# Incident Command System

- Communication is the key
- Stay within your role
- Do not conduct operations independently
- 3-deep concept



# ICS Training Classes

We don't have time to train while we respond

3-deep needs to take

ICS100.HE, Intro to ICS for Higher Ed

ICS200.B, ICS for Single Resource Incidents

ICS700.A, National Incident Mgmt. System

ICS 800.B, National Response Framework

# Online Training

<http://www.training.fema.gov/is/nims.aspx>





# Notification and Operations

- Notification Resources
  - Emergency Notification System
  - Conference Call Capability
  - Building Emergency Operations Plan (BEAP)
- Operations Resources
  - EOC
  - MOC
  - Simple Command Post

# UL Lafayette All Hazards Plan

- Follows FEMA and NIMS Protocol
  - Preparedness
  - Response
  - Recovery
  - Mitigation

# UL Lafayette All Hazards Plan

- Functional Annexes (“Who” do we need??)
  - Transportation and Evacuation
  - Communications and Warning
  - Maintenance and Damage Assessment
  - Emergency Services
  - EOC
  - Mass Care, Housing, Human Services
  - Resource Mgmt and Procurement
  - Health and Medical Services
  - Utilities
  - Public Safety and Security
  - Continuity of Operations
  - Public Information and External Affairs
  - New Iberia Research Center

# Initial Response

- As soon as it is known that there's an emergency, and the EOP is activated, report to the EOC/Command Post
  - Entire Public Safety Team
  - Public Information Officer
  - Emergency Mgmt Executive Group
  - Functional Annex Team Leads

# Initial Response

- Also reporting to the EOC/Command Post
  - Study Abroad Administrators
  - Student Health Services Administrators

# Initial Response

- Essential Personnel need to check with their supervisors and/or F/A Team Leads immediately.
- What happens if you are on vacation and “the big one” hits?
  - Think about “3-deep”
  - Encourage your 2<sup>nd</sup> and 3<sup>rd</sup> to plan and practice with you

# Expectations

- You may be held 12 minutes or 12 days, prepare accordingly.
- Operational periods
- EOC is set up with living arrangements

# Public Information

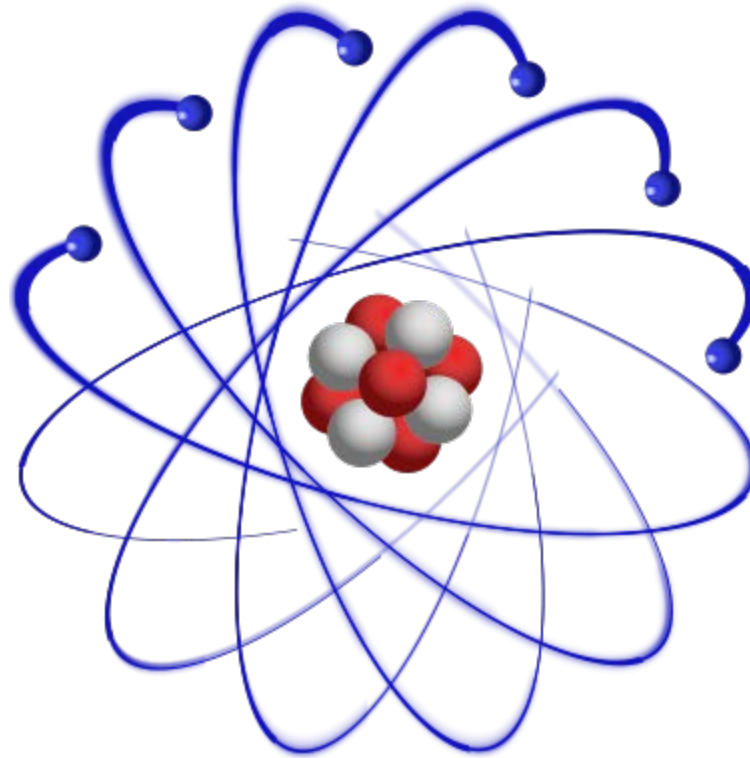
- PIO is formally assigned
- Do not talk to the media unless instructed to do so.
- 3 C's Core Message
  - We **C**are
  - We're **C**ommitted
  - We will continue to **C**ommunicate



# Table Top Exercise

## March 2016

### Zika Outbreak, Study Abroad



# Incident Notification

## March 4, 10:00 am

It has been a typical Spring day for the Ragin Cajuns. The weather is cool and sunny. Spring Break is coming up and there is a cheerful atmosphere at the University. The campus is enjoying a quiet Friday.

The Study Abroad program has a group of students currently in Costa Rica, and they have been there for several weeks now. They are chaperoned by two (2) full time UL staff members and reports to the University are that things are going well, and everyone is enjoying the experience. Next week, the group is scheduled to come home.

The University is aware of the Zika virus and its impact on international and national public health.

# Incident Notification, Cont.

## March 4, 10:00 am

At 10:47 am, Student Health Services (SHS) receives a phone call from the Region 5 office of the Louisiana Department of Health and Hospitals (DHH). CDC has sent down word that travel restrictions for Costa Rica are imminent. Initial research is concluding that Zika can be spread from person to person via sexual contact.

# Response - General

Who is the incident commander right now?

What will SHS do at this point?

What will Study Abroad (S/A) focus on at this time?

What are the priorities and objectives for the immediate Incident Action Plan?



# Incident Action Plan Form

## INCIDENT OBJECTIVES (ICS 202)

1. Incident Name:		2. Operational Period:	Date From: Date Time From: HHMM	Date To: Date Time To: HHMM
3. Objective(s):				
4. Operational Period Command Emphasis:				
General Situational Awareness				
5. Site Safety Plan Required? Yes <input type="checkbox"/> No <input type="checkbox"/> Approved Site Safety Plan(s) Located at: _____				
6. Incident Action Plan (the items checked below are included in this Incident Action Plan):				
<input type="checkbox"/> ICS 203	<input type="checkbox"/> ICS 207	<u>Other Attachments:</u>		
<input type="checkbox"/> ICS 204	<input type="checkbox"/> ICS 208	<input type="checkbox"/>	_____	
<input type="checkbox"/> ICS 205	<input type="checkbox"/> Map/Chart	<input type="checkbox"/>	_____	
<input type="checkbox"/> ICS 205A	<input type="checkbox"/> Weather Forecast/Tides/Currents	<input type="checkbox"/>	_____	
<input type="checkbox"/> ICS 206		<input type="checkbox"/>	_____	
7. Prepared by: Name: _____		Position/Title: _____		Signature: _____
8. Approved by Incident Commander: Name: _____		Signature: _____		
ICS 202	IAP Page	Date/Time: Date _____		

# Response – Public Safety

- Determine if an ENS or Timely Notification is warranted. (Answer – no)
- Activate P/S EOP
- Determine if we have to activate UL EOP
- Notify EMEG
- Verify EOC ready

**PUBLIC  
SAFETY**

# Situation Update, March 7th

- Over the weekend, the University response team has been briefed by DHH
  - A screening process will be necessary at the airport before S/A persons will be allowed into the country.
  - Our SOP cannot be finalized and approved before Wednesday when the S/A group is scheduled to return.
- S/A has been briefed by the University
  - One female student has reported that she is not feeling well
  - One of the UL Staff members is also experiencing some flu-like symptoms.

# Response - General

Who is the incident commander right now?

Who will assume the roles for the command staff?

Operations

Logistics

Planning

Do we have all of the resources (both human and non-human) that we need to complete our objectives?

What are the priorities and objectives for the immediate Incident Action Plan?





# Response – Student Health Services

What is your role at this point in the response?

What are your concerns as they relate to your University responsibilities?

What actions do you take now and how do you execute those responses?



# Response – Study Abroad Program

What is your role at this point in the response?

What are your concerns as they relate to your University responsibilities?

What actions do you take now and how do you execute those responses?



# 5 Minutes to Prepare Responses



# Situation Update, March 10th

- The EOC is fully operational – key roles are 3-deep and scheduled. University operations are being conducted from the EOC. The EMEG is being briefed at least once daily.
- The Study Abroad group arrives at Lafayette Airport. All persons are screened by DHH with help from SHS. The media is there and is asking questions.
- One male has developed flu-like symptoms during the trip. He is being hesitant about questions being asked of him by Public Health officials.
- The staff member who wasn't feeling well in C/R has been determined to have a respiratory virus and was given antibiotics and traveled home with the group.
- The female student with flu like symptoms has not been ruled out from the Zika virus. She was not feeling well enough for the trip and is still in C/R.

# Response - General

Who is the incident commander right now?

Who will assume the roles for the command staff?

Operations

Logistics

Planning

Do we have all of the resources (both human and non-human) that we need to complete our objectives?

What are the priorities and objectives for the immediate Incident Action Plan?



# Response – Student Health Services

What is your role at this point in the response?

What are your concerns as they relate to your University responsibilities?

What actions do you take now and how do you execute those responses?



# Response – Study Abroad Program

What is your role at this point in the response?

What are your concerns as they relate to your University responsibilities?

What actions do you take now and how do you execute those responses?



# 5 Minutes to Prepare Responses





# Situation Update, March 12th

- The EOC is still up and running. The EMEG is being briefed at least once daily.
- The female student is confirmed positive for the Zika virus. Her symptoms are subsiding. Her parents are facing challenges with getting to her in C/R
- We have learned that the male student who displayed flu like symptoms “hooked up” on multiple occasions with the sick female student
- This whole situation has gone “viral” over social media and the national media has picked up the story. People are questioning the University’s responsibility and a rumor mill is stirring over an epidemic starting in Lafayette and spreading outward.

# Response - General

Who is the incident commander right now?

Who will assume the roles for the command staff?

Operations

Logistics

Planning

Do we have all of the resources (both human and non-human) that we need to complete our objectives?

What are the priorities and objectives for the immediate Incident Action Plan?



# Response – Student Health Services

What is your role at this point in the response?

What are your concerns as they relate to your University responsibilities?

What actions do you take now and how do you execute those responses?



# Response – Study Abroad Program

What is your role at this point in the response?

What are your concerns as they relate to your University responsibilities?

What actions do you take now and how do you execute those responses?



# 5 Minutes to Prepare Responses



# Situation Update, March 17th

- The EOC is continued open. Persons working this incident are getting stressed and it is having an effect on their other responsibilities.
- The female student who contracted Zika is scheduled to come home today.
- The male student of concern here is confirmed positive with Zika.
- Additional expenses associated with this incident are piling up and there is real concern over how this will get paid for.
- The parents of the female student were not able to get to her and are publicly upset over how they view this incident was handled. They threaten to sue the University for failing to adequately supervise their daughter.

# Response - General

Who is the incident commander right now?

Who will assume the roles for the command staff?

Operations

Logistics

Planning

Do we have all of the resources (both human and non-human) that we need to complete our objectives?

What are the priorities and objectives for the immediate Incident Action Plan?



# Response – Student Health Services

What is your role at this point in the response?

What are your concerns as they relate to your University responsibilities?

What actions do you take now and how do you execute those responses?





# Response – Study Abroad Program

What is your role at this point in the response?

What are your concerns as they relate to your University responsibilities?

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# 5 Minutes to Prepare Responses



# Hot Wash

Successes

Weaknesses

Does our Plan work?

What do you take away from this exercise?

Student Health Services

Study Abroad

What are your next steps?



Thanks Much!!!

Stay Safe



# Table Top Exercise

## May 2019

**Emergency  
Drill**



UNIVERSITY  
OF  
LOUISIANA  
*L a f a y e t t e.*

# Table Top Exercise May 2019

General Information



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**Exercise Director:**

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Title: Associate Director of Public Safety

Agency: UL Lafayette DPS

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# Introduction

## **Purpose**

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## **Scope**

This exercise emphasizes the role of the participating University departments in response to a specific campus emergency. Although many other University departments would be involved in the overall response to this event, the scope of this exercise is limited to the functions from its participants.

# Exercise Design Structure

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# Exercise Structure

This tabletop exercise (TTX) will be a multimedia, facilitated exercise. Players will participate in lessons centered around 3 learning objectives:

- 1: Incident Notification
- 2: Initial Response
- 3: Ongoing Operations

Each lesson begins with a update that summarizes key events occurring within that time period. After the updates, participants review the situation and engage in discussions of appropriate response issues.

At the conclusion of this exercise, a Hot Wash review will be conducted to give all participants information to take back to their department. DPS will conduct an After Action Review of the Exercise and submit this to the University administration.

Through this process, participants will learn about strengths and weaknesses in their own emergency preparedness plans, learn more about plans for their colleagues, and have a better understanding of the University's expectations for them in an actual emergency.

# Exercise Guidelines

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- Respond ONLY on the basis of your knowledge of current plans and capabilities and insights derived from your training.
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During this exercise, the following assumptions apply:

- The scenario is plausible, and events occur as they are presented.
- The Facilitator may at his discretion adjust or modify the exercise to fit the needs of the participants and to make the exercise more realistic and applicable.
- There is no hidden agenda, and there are no trick questions. Everyone is highly encouraged to participate and contribute to this process.
- All players receive information at the same time. Please resist the temptation to read ahead in the exercise documentation

# Table Top Exercise May 2019

EOC Briefing/Public Safety

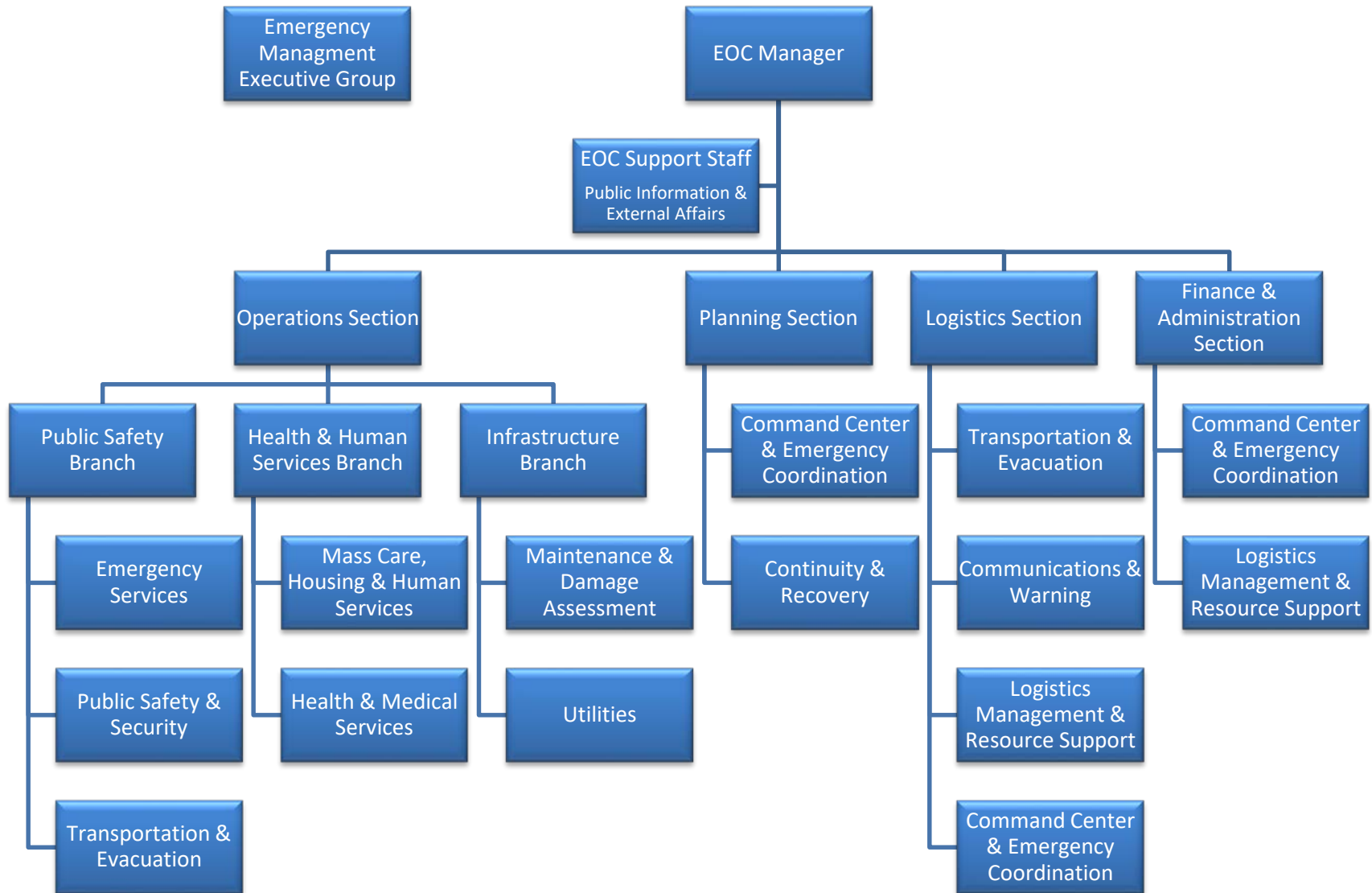


# Rule #1

- Take Care of #1
- Work safely – if you get hurt, you can't help others or us.



# Ground Rules – Follow the ICS and the Incident Commander



# Incident Command System

- Communication is the key
- Stay within your role
- Do not conduct operations independently
- 3-deep concept



# ICS Training Classes

We don't have time to train while we respond

3-deep needs to take

ICS100.HE, Intro to ICS for Higher Ed

ICS200.B, ICS for Single Resource Incidents

ICS700.A, National Incident Mgmt. System

ICS 800.B, National Response Framework

# Online Training

<http://www.training.fema.gov/is/nims.aspx>



# Notification and Operations

- Notification Resources
  - Emergency Notification System
  - Conference Call Capability
  - Building Emergency Operations Plan (BEAP)
- Operations Resources
  - EOC
  - MOC
  - Simple Command Post

# UL Lafayette All Hazards Plan

- Follows FEMA and NIMS Protocol
  - Preparedness
  - Response
  - Recovery
  - Mitigation

# UL Lafayette All Hazards Plan

- Functional Annexes (“Who” do we need??)
  - Transportation and Evacuation
  - Communications and Warning
  - Maintenance and Damage Assessment
  - Emergency Services
  - EOC
  - Mass Care, Housing, Human Services
  - Resource Mgmt and Procurement
  - Health and Medical Services
  - Utilities
  - Public Safety and Security
  - Continuity of Operations
  - Public Information and External Affairs
  - New Iberia Research Center

# Initial Response

- As soon as it is known that there's an emergency, and the EOP is activated, report to the EOC/Command Post
  - Entire Public Safety Team
  - Public Information Officer
  - Emergency Mgmt Executive Group
  - Functional Annex Team Leads



# Initial Response

- Also reporting to the EOC/Command Post
  - Study Abroad Administrators

# Initial Response

- Essential Personnel need to check with their supervisors and/or F/A Team Leads immediately.
- What happens if you are on vacation and “the big one” hits?
  - Think about “3-deep”
  - Encourage your 2<sup>nd</sup> and 3<sup>rd</sup> to plan and practice with you

# Expectations

- You may be held 12 minutes or 12 days, prepare accordingly.
- Operational periods
- EOC is set up with living arrangements

# Public Information

- PIO is formally assigned
- Do not talk to the media unless instructed to do so.
- 3 C's Core Message
  - We **C**are
  - We're **C**ommitted
  - We will continue to **C**ommunicate

# Table Top Exercise

May 2019

Terrorist Event, Study Abroad



# Incident Notification

3:30 pm

It has been a typical Spring day for the Ragin Cajuns. The weather is nice and sunny. The end of the semester is coming up and there is a cheerful atmosphere at the University. The campus is enjoying a quiet afternoon.

The Study Abroad program has a group of students currently in Paris, and they have been there for several weeks now. They are chaperoned by two (2) full time UL staff members and reports to the University are that things are going well, and everyone is enjoying the experience. Next week, the group is scheduled to come home.

The political climate in Europe is not stressed, but some incidents of smaller violent activities are occurring in Paris in conjunction with the Yellow Vest movement, and there is a sense of heightened awareness among everyone there.

# Incident Notification, Cont.

3:30 pm

At 10:05 am, news outlets are reporting that there has been a major uprising with civil unrest in Italy. An unidentified explosive device has been detonated near the Pont Alexandria bridge at a popular area where locals and tourists frequent. There are reports of mass casualties, police everywhere, and a lot of panic in the streets.

Our study abroad students are on a break for a couple of days away from classes. They are free to explore the wonder of Paris and learn about the beautiful city, country and culture.

# Response - General

Who is the incident commander right now?

What will Study Abroad (S/A) focus on at this time?

What are the priorities and objectives for the immediate Incident Action Plan?





# Incident Action Plan Form

## INCIDENT OBJECTIVES (ICS 202)

1. Incident Name:		2. Operational Period:	Date From: Date Time From: HHMM	Date To: Date Time To: HHMM
3. Objective(s):				
4. Operational Period Command Emphasis:				
General Situational Awareness				
5. Site Safety Plan Required? Yes <input type="checkbox"/> No <input type="checkbox"/> Approved Site Safety Plan(s) Located at: _____				
6. Incident Action Plan (the items checked below are included in this Incident Action Plan):				
<input type="checkbox"/> ICS 203	<input type="checkbox"/> ICS 207	<u>Other Attachments:</u>		
<input type="checkbox"/> ICS 204	<input type="checkbox"/> ICS 208	<input type="checkbox"/>	_____	
<input type="checkbox"/> ICS 205	<input type="checkbox"/> Map/Chart	<input type="checkbox"/>	_____	
<input type="checkbox"/> ICS 205A	<input type="checkbox"/> Weather Forecast/Tides/Currents	<input type="checkbox"/>	_____	
<input type="checkbox"/> ICS 206		<input type="checkbox"/>	_____	
7. Prepared by: Name: _____		Position/Title: _____		Signature: _____
8. Approved by Incident Commander: Name: _____		Signature: _____		
ICS 202	IAP Page	Date/Time: Date _____		

# Response – Public Safety

- Determine if an ENS or Timely Notification is warranted. (Answer – yes, Italy group)
- Activate P/S EOP
- Determine if we have to activate UL EOP
- Notify EMEG
- Verify EOC ready

**PUBLIC  
SAFETY**

# Situation Update, 5:00 pm

## Initial Response

- News media continues to show this disaster all over the world.
- S/A administrators have confirmed all but 3 students are safe. Everyone is being asked to report back to the campus immediately.
- The 3 unconfirmed students are not replying to any communication. Another student thinks that they decided to go shopping in the area where the disaster took place. Everyone is getting very worried.
- Some of the students are emailing their family and a few have expressed concern about the missing 3. One student posted a blip about it on the UL Facebook page.
- The University has activated its EOP. The EOC has not yet been opened.

# Response - General

Who is the incident commander right now?

Who will assume the roles for the command staff?

Operations

Logistics

Planning

Do we have all of the resources (both human and non-human) that we need to complete our objectives?

What are the priorities and objectives for the immediate Incident Action Plan?



# Response – Study Abroad Program

What is your role at this point in the response?

What are your concerns as they relate to your University responsibilities?

What actions do you take now and how do you execute those responses?



# 5 Minutes to Prepare Responses



# Situation Update, 10:00 pm

## Ongoing Response

- The EOC is fully operational – key roles are 3-deep and scheduled. University operations are being conducted from the EOC. The EMEG is being briefed regularly.
- All 3 of the missing students have been found. They were shopping near the terrorist attack, but were not directly affected by the explosion. However, in the chaos that followed, 2 of the 3 students were trampled by a stampede of people trying to flee and were injured. The third student has notified S/A administrators and is frantic requesting assistance.
- Meanwhile back home, the media has picked up on the social media pages and is hounding the University for a statement. Parents of S/A students are calling in asking for assistance.

# Response - General

Who is the incident commander right now?

Who will assume the roles for the command staff?

Operations

Logistics

Planning

Do we have all of the resources (both human and non-human) that we need to complete our objectives?

What are the priorities and objectives for the immediate Incident Action Plan?





# Response – Study Abroad Program

What is your role at this point in the response?

What are your concerns as they relate to your University responsibilities?

What actions do you take now and how do you execute those responses?



# 5 Minutes to Prepare Responses



# Situation Update, Next Day

## Ongoing Response

- The EOC is still up and running. The EMEG is being briefed regularly
- The two injured students are still in a hospital receiving medical care. One suffered a severely broken leg and is scheduled to have surgery today. The other sustained cuts and bruises and was kept overnight for observation with a possible concussion.
- The other S/A students are worried about their classmates. Some of them are showing obvious signs of distress. Everyone is having trouble being attentive in class and finishing up on their assignments.
- The media has been briefed on the University's situation and is receiving regular updates from our PIO.
- The Yellow Vest organization claiming responsibility for the explosion has made credible threats of continuing violence at Charles DeGalle airport . In reaction to this, all airports in France are closed to all air traffic until further notice.

# Response - General

Who is the incident commander right now?

Who will assume the roles for the command staff?

Operations

Logistics

Planning

Do we have all of the resources (both human and non-human) that we need to complete our objectives?

What are the priorities and objectives for the immediate Incident Action Plan?



# Response – Study Abroad Program

What is your role at this point in the response?

What are your concerns as they relate to your University responsibilities?

What actions do you take now and how do you execute those responses?



# 5 Minutes to Prepare Responses



# Situation Update, Later in the Week

## Ongoing Response

- The EOC is still open and manned. Persons working this incident are getting stressed and it is having an effect on their other responsibilities.
- The airports will re-open this week, 2 days after our scheduled departure for home.
- The student with the broken leg has had surgery and has left the hospital. However, she will need follow up care for a minimum of 6 weeks, and she is not allowed to travel for at least 10 weeks. Because of this, she may miss a critical class scheduled for the Summer semester, in which she needs to graduate in December.
- The other student was released from the hospital last week and is recovering from her injuries. She is cleared to travel and can have her stitches removed in the States.
- Additional expenses associated with this incident are piling up and there is real concern over how this will get paid for.

# Response - General

Who is the incident commander right now?

Who will assume the roles for the command staff?

Operations

Logistics

Planning

Do we have all of the resources (both human and non-human) that we need to complete our objectives?

What are the priorities and objectives for the immediate Incident Action Plan?





# Response – Study Abroad Program

What is your role at this point in the response?

What are your concerns as they relate to your University responsibilities?

What actions do you take now and how do you execute those responses?



# 5 Minutes to Prepare Responses



# Situation Update, End of Next Week

## Ongoing Response

- The S/A organization has returned to Lafayette safely. However, students, parents, and the campus community continue to voice concerns about the viability of the S/A program in general. They wonder if it is safe to participate in S/A programs. The media continues to be interested in this.
- The student with the broken leg is recovering and participating in her follow up doctor's visits. She will miss the first 4 weeks of the summer semester, but arrangements have been made with the Italian University for her to Skype the class, turn in assignments electronically, etc. When she flies home later this summer, she will attend the remainder of the classes.

# Hot Wash

Successes

Weaknesses

Does our Plan work?

What do you take away from this exercise?

Student Health Services

Study Abroad

What are your next steps?



Thanks Much!!!

Stay Safe

