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ONLINE LEARNING CONSORTIUM



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Guiding Policies

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The Office of Distance Learning at the University of Louisiana at Lafayette coordinates, organizes and facilitates electronic course and program delivery in concert with academic colleges, departments, and other institutional stakeholders. The Office supports the delivery of high quality student learning experiences through comprehensive faculty training, by expanding the times and places of instructional offerings, and by integrating technological innovation.

In addition, the Office facilitates partnerships with other educational institutions, business and industry, and community and public agencies, in order to provide electronic learning opportunities.

Institutional development, delivery, and evaluation of electronically delivered courses and programs occur in the context of the policies and procedures of all existing academic programs. It is not the intent of the Distance and Electronic Learning Policies and Procedures to supplant any existing policies set forth by the University. Integrated policies for distance and electronic learning are preferred (King, et al., 1998).

Where necessary, this document defines new or expands existing policies and procedures to ensure the most effective implementation and support of electronic courses and programs.

Institutional Context and Commitment

- Commitment to Distance Learning
- The University Vision
- Goals of the Office of Distance Learning
- Commitment to Academic Rigor and Integrity in Electronic Environments

Governance of Electronic Course Delivery

- SACS
- Louisiana Board of Regents
- University of Louisiana System
- Academic Units
- Faculty
- Student Services Units
- University Computing Support Services
- Information and Media Networks
- Office of Distance Learning

Curriculum and Instruction

- Course Definitions and Modes of Delivery
- Academic Policies
- Web-Enhancing All Courses
- Course & Program Identification / Selection for Electronic Delivery
- Development and Delivery of Locally Produced Electronic Courses
- Course Certification – PEER Review Process

- Development and Delivery of Locally Produced Electronic Programs
- Course Size
- Course Scheduling and Coding
- Adjunct Faculty Assignment Process
- Assessment of Electronically Delivered Courses and Programs

Faculty Support

- Faculty Incentives
- Faculty Professional Development
- Media Preparation
- Course Materials

Student Authentication in Distance and Electronic Courses

- Identity Management
- Additional Measures

Partnerships

Acknowledgments

Appendixes

- Course Certification Responsibilities
- Recommended Information for Inclusion on Electronic Course Syllabus



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