

Patricia Frilot Cottonham
205 Sandalwood Drive
Lafayette, LA 70507
337-232-1964 (home)
337-482-6266 (office)
337-316-0528 (cell)
patcottonham@louisiana.edu

EDUCATION

University of Louisiana at Lafayette
Ed.D. Higher Education Leadership, expected completion December 2020

University of Southwestern Louisiana
M.S. Rehabilitation Counseling Education, May 1998

University of Southwestern Louisiana
B.A. Speech Pathology and Audiology, May 1979

EXPERIENCE

2014-present Vice President for Student Affairs - University of Louisiana at Lafayette

2012-2014 Interim Vice President for Student Affairs and

2009-2014 Interim Dean of Students – University of Louisiana at Lafayette

Serve as direct supervisor to the following Student Affairs Departments: Recreational Sports, Child Development Center, Counseling & Testing, Student Health Services, Greek Affairs, Office of International Affairs, Disability Services, Student Engagement & Leadership, Student Life & Conduct, Student Union, University Housing, University Police, Career Services, Career Counseling, and Student Publications. I am responsible for creating and maintaining a safe, healthy and supportive environment that promotes intellectual, physical, social, emotional and spiritual growth for all students.

- Provide leadership in and responsible for the development, implementation and evaluation of policies and regulations pertaining to student life, including engagement and leadership, student conduct, residence halls and campus safety and wellness
- Develop and coordinate policies and procedures relative to student activities and programming
- Oversee the annual publications of the *Student Handbook, The Code of Student Conduct & Appeal Procedures, The Greek Guide* and other documents
- Plan and conduct bimonthly meetings with Student Affairs department heads
- Plan and conduct bimonthly meetings with University Police, Student Life & Conduct, Counseling & Testing, Student Engagement & Leadership, and University Housing to discuss and follow-up on judicial matters
- Serve on the President's University Council
- Collaborate with Academic Affairs and Enrollment Services to promote and improve recruitment, enrollment, retention and graduation rates
- Develop strategic plans for Student Affairs

- Provide leadership to departments in creating an environment to support the University's strategic plan and to fulfill the mission of the University
- Serve as the Student Affairs SACS team leader. Work closely with University committees and administrators to ensure departments are continuously assessing services and goals
- Serve on the University's Threat Assessment Team
- Serve as an investigator for Title IX
- Provide Title IX training to the campus community
- Represent Student Affairs at student, parent and faculty orientations to discuss resources available to enhance student success
- Work collaboratively with faculty and staff to educate on classroom policies, maintaining a safe campus, identifying individuals in distress and other topics related to student welfare
- Meet with students, faculty, parents and community on a regular basis

ACCOMPLISHMENTS:

- Opened two new residence halls (900 beds) leading to increased numbers of on-campus residents providing a modern and conducive living and learning environment
- Merged the Student Health Center and the Counseling & Testing Center into the "University Wellness Center", a renovated building serving our on and off campus students with "one stop" service
- Moved the departments of University Housing and Student Life and Conduct into a newly renovated building housed in the center of our residence hall community allowing easy access for our students
- Created the Office of Student Engagement & Leadership to more align our area to all student organizations
- Oversight of the new Student Union project building which opened in December 2014, revitalizing student life and programming
- Attained a National Four Star rating for the SGA Child Development Center, the highest ranking possible
- Seeking national certifications for our University Police Department and our Counseling Center
- Engaged Student Government in the passage of the Masterplan Advancement Program (MAP); a student assessed fee to support the University's future growth and the University's Masterplan
- Developed the City and University Safety Program (CUSP) to provide off campus students with safety education and support. The program is a partnership between University Police and the City Police, sponsored by the Student Government Association
- Developed an annual Student Affairs Staff Development Program bringing in recognized speakers to educate, inform, and motivate Student Affairs staff members

1998-2009

Associate Dean of Students / Director of Greek Affairs – University of Louisiana at Lafayette

Assisted with the supervision of the 14 departments that reported to the Dean of Students. Direct supervision of 20 nationally recognized greek letter organizations and 150 student organizations.

- Assisted with the implementation of the University Sexual Harassment and Work Place Violence policies
- Served as Chief Judicial Officer for the University
- Developed and presented parent orientation programs
- Met with students, faculty, parents and community on a regular basis

- Taught the Greek Leadership class
- Member of the 24 Hour Dean on Call Program

ACCOMPLISHMENTS:

- Organized and conducted the National Franklin Square Greek Assessment with University students and community stakeholders to successful completion
- Developed the *Parent Orientation Guide* used by parents at orientation
- Built successful partnerships with banks and financial institutions to provide sponsorships for our parent orientation
- Developed an assessment tool for parent orientation
- Implemented presidents and advisors informational meetings

1994-1998 Director, Office of Student Financial Aid – University of Southwestern Louisiana

- Responsible for the overall administration of state and federal financial aid programs with annual totals of approximately \$50 million
- Implemented state and federal regulations and monitored for compliance
- Compiled data for fiscal and statistical reports
- Supervised fifteen professional and support staff personnel
- Planned and conducted regular meetings, workshops and staff evaluations
- Awarded and packaged financial aid on the Student Aid Management computer system
- Counseled students and parents
- Planned and presented financial aid workshops
- Worked cooperatively with departments in the Enrollment Management and Student Affairs areas
- State and regional trainer of federal aid programs

ACCOMPLISHMENTS:

- Wrote a policies and procedures manual addressing issues relative to financial aid application, processing, disbursement, eligibility, refund and repayment
- Increased the number of financial aid awards, redefined responsibilities and initiated on-line services
- Initiated the Counselor on Duty program where staff members worked in a rotation to answer all calls coming into office to insure accurate information was being delivered
- Served as President of the Louisiana Association of Student Financial Aid Administrators
- Served as President of the Southwest Association of Student Financial Aid Administrators

1989-1993 Assistant Director, Office of Student Financial Aid – University of Southwestern Louisiana

- Assisted the Director with the overall administration of state and federal funds
- Compiled data for fiscal and statistical reports
- Prepared cost of attendance budgets for the Pell Grant, SEOG Grant, Campus Work-Study and Perkins Loan programs
- Counseled students and parents

- Awarded and packaged financial aid on the Student Aid Management computer system
- Presented Financial Aid workshops on and off campus
- State and regional trainer of federal aid program

ACCOMPLISHMENTS:

- Designed the Information Data Form to include more educational and timely information about the federal aid programs and maintaining academic eligibility
- Worked collaboratively with the Louisiana Office of Student Financial Assistance to film a commercial shown across the state
- Served as the Vice President of the Louisiana Association of Student Financial Aid Administrators

1984-1989 Counselor, Office of Student Financial Aid – University of Southwestern Louisiana

- Awarded and packaged student financial aid
- Counseled students and families

ACCOMPLISHMENTS:

- Served as site chairperson for the Louisiana Association of Student Financial Administrators Conference
- Presented a workshop at the Louisiana Association of Student Financial Administrators Conference

1979-1984 Speech and Language Therapist – St. Landry Parish Head Start Program

- Provided speech, language and hearing testing to 1200 preschool age children
- Provided speech, language and hearing therapy to 200 preschool age children
- Collaborated the St. Landry Parish School System

ACCOMPLISHMENTS:

- Wrote the Policy and Procedure Manual for delivery of special services
- Served on national task force to discuss Head Start funding and programs

UNIVERSITY SERVICE

- University Council Member
- Advisor to Student Government Association
- Mentor, Office of Campus Diversity Mentoring Program, 2006-2010
- FBI Citizens Academy, 2011
- Women’s Basketball Mentor, 2013
- UL Lafayette Women’s Conference Co-Chair
- Black Faculty and Staff Association
 - President-Elect, Scholarship Chairperson
- Christiana Smith Alumni Association
 - Vice President

- Currently serving on the following University Committees: Fraternities/Sororities, Religious Activities, Student Health, SGA Child Development Center Advisory Board, University Emergency Response & Preparedness, University Ring, Diversity and Retention
- Served on the following University Committees: Fee Appeals , Financial Aid, Food Service, Student Discipline and Black History Month
- Served on numerous Search Committees including: Director of Financial Aid (Chair, 1998), Director of the Counseling and Testing Center (Chair, 2000), Director of International Affairs (Chair, 2004), Director of SGA Child Development Center (Chair, 2009), Vice President for Administration & Finance (Chair, 2009), Provost & Vice President for Academic Affairs (Member, 2012-2013)
- Represent the University at the local and state levels
- Serve as speaker/panelist for campus and community organizations on various university topics including College Success, Value of a College Education, Financial Aid, Campus Life, Greek Life, Diversity

PROFESSIONAL ORGANIZATIONS

- Association of Fraternity Advisors
- Association of Student Conduct Administrators
- Louisiana Association of College and University Student Personnel Administrators
 - Site Conference Chair 2011
 - Presenter 2009, 2011
- National Association of Student Personnel Administrators
- Louisiana Association of Student Financial Aid Administrators, 1984-1998
 - Vice President
 - President
- Phi Kappa Phi Honor Society
 - President Elect

COMMUNITY AFFILIATIONS

- Lafayette General Medical Center
 - Board Member
- Crouch Foundation
 - President
- Festival International de Louisiane, Search Committee Executive Director, 2013
- Selection Committee, Lafayette Education Foundation, 2012
- Lafayette Education Foundation, Board Member, 2002-2006
- UL Federal Credit Union, Board Member, 2000-2006
- Girls Scouts of American, Accreditation, Community Representative, 2002
- Alpha Kappa Alpha Sorority, Inc.

RECOGNITION AND AWARDS

- Phi Kappa Phi Honor Society, 1997
- Alpha Kappa Alpha Sorority Woman of the Year 1988, 1995, 2002
- Outstanding Community Service Award from National Pan-Hellenic Council, 1994
- Lafayette Mayors Commission on the Needs of Women Award Nominee, 1998
- Black Faculty & Staff Association Distinguished Administrator Award, 2008
- Community Service Award from Immaculate Heart of Mary School, 2011
- Women's Conference Trailblazer Award, 2012
- Christiana Smith Alumni Chapter Outstanding Alumni Award, 2013

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REFERENCES

Wayne Brumfield, Ph.D.
Vice President for Student Affairs
University of Louisiana at Monroe
700 University Ave.
Monroe LA 71209,
318-342-5215, wbrumfie@ulm.edu

Bobbie DeCuir, Ph.D.
Interim Dean, College of General Studies
University of Louisiana at Lafayette
PO Box 41872
Lafayette LA 70504
337-482-5689, bobbie@louisiana.edu

Steve Landry, Ph.D.
Retired Provost/Vice President for Academic Affairs
325 Lippi Blvd.
Lafayette LA 70508
337-254-4314, steve.landry@lusfiber.net

Ashley Mudd
2012-2013 Student Government President
115 Cherry Lane #3
Lafayette LA 70506
337-523-6832, amudd89@gmail.com

Edward A. Pratt
Retired Vice President for Student Affairs
404 Oak Dr., Lafayette LA 70503,
337-962-0880, ulpratt@gmail.com