

Detailed Agenda for Facilitated Exercises

Exercise 1: Vision Statement

Total time: 60 Minutes, Part 1: Small Groups (30 min), Part 2: Entire Group (30 min.)

Supplies Needed: Flip Chart Paper & Markers (I'll get those).

Set-up: The committee will be divided into smaller groups of 4- 5.

Part 1: Small Group Discussion

- Step 1: Everyone should write down three or four key problems they are trying to address.
- Step 2: Instruction to groups: Imagining that you have been out of the country for five years. You have just returned to find that your dreams of how the University should be have been fulfilled. The problems you identified in step 1 have been solved and the University is functioning just as you had always hoped. Using your materials, construct a picture (images/words, colors, shapes) of what the University would be like.
- Choose someone from your group to share the result with the entire team.

Part 2: Entire Group

- Step 3: Each group presents its picture and explains what it represents. We will capture key words on another flip chart being sure to write down anything that is value related:
 - E.g. intellectual curiosity, hard work, creativity, etc.
- Step 4: The whole group reflects on the words and statements generated. Based on the words and statements generated, we construct a vision statement.
- Effective ways to start a statement:
 - We strive for...
 - We believe that...
 - We are committed to...

The result is a preliminary draft of a vision statement.

Exercise 2: Identifying our Values

Total time: 30 Minutes

Supplies needed: Flip Chart Paper and Markers

The whole group participates

- Step 1: The working draft of the vision statement is written so everyone can see it. Values express what we believe to be right and wrong and what we aspire to. We ask the question: What values are required to realize the vision we have defined in this statement?
- Step 2: List the values and statements that come up.
- Step 3: From this list identify a set of guiding principles that should guide our decisions and behavior.

Mission & Vision Statement Discussion

Total time: 20 Minutes

Entire Group

Supplies Need: Flip Chart Paper & Pens

- Step 1: Solicit feedback from the group
 - What dimensions does the current mission statement work well?
 - Which dimensions need further development?
- Step 2: Work for Next Meeting
 - Using our vision statement and values/guiding principles identify:
 - What is our purpose?
 - Who will benefit from our work if we succeed?
 - Who (if anyone) will we work with to realize our vision?
 - What methods will we use to realize our vision?