

# 2016-2017 Assessment Cycle VPAF\_Facilities Management

## Mission (due 1/20/17)

### University Mission

The University of Louisiana at Lafayette offers an exceptional education informed by diverse worldviews grounded in tradition, heritage, and culture. We develop leaders and innovators who advance knowledge, cultivate aesthetic sensibility, and improve the human condition.

### University Values

We strive to create a community of leaders and innovators in an environment that fosters a desire to advance and disseminate knowledge. We support the mission of the university by actualizing our core values of equity, integrity, intellectual curiosity, creativity, tradition, transparency, respect, collaboration, pluralism, and sustainability.

### University Vision

We strive to be included in the top 25% of our peer institutions by 2020, improving our national and international status and recognition.

### College / Department / Program Mission

#### College Mission

*Provide the college mission in the space provided. If none is available, write "None Available in 2016-2017."*

We provide high-quality, cost-effective services in support of the research, education, and service missions of the University of Louisiana at Lafayette.

The Division is responsible for the University's physical environment and business operations that contribute to providing exceptional experiences for our students, faculty, staff, and visitors.

#### Department / Program Mission

*Provide the department / program mission in the space provided. If none is available, write "None Available in 2016-2017".*

The Department of Facility Management is responsible for the overall maintenance and operation of the campus buildings, grounds and equipment on the UL Lafayette campus. In many ways, Facility Management acts as the backbone of daily campus operations. Our efforts ensure that students and faculty pursue their academic interests in a friendly, comfortable and attractive environment. These essential duties must be executed in a discreet and timely fashion in order to prevent the disruption of normal campus activities. We strive to provide such assistance while providing good relations with both the University and general public.

## Assessment Plan (due 1/20/17)

### Assessment List (Goals / Objectives, Assessment Measures and Criteria for Success)

#### Assessment List

Goal/Objective	Maintain Tree Campus USA status
Legends	OO - Outcome/Objective (administrative units);
Standards/Outcomes	

<b>Assessment Measures</b>			
	<b>Assessment Measure</b>	<b>Criterion</b>	<b>Attachments</b>
	Direct - Certification (Other)	70%...	

Goal/Objective	Maintain moveable property accountability of at least 99%.		
Legends	OO - Outcome/Objective (administrative units);		
Standards/Outcomes			
<b>Assessment Measures</b>			
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	Direct - Annual audit of inventory records (Other)	Maintain moveable property accountability of at least 99%.	

Goal/Objective	Reduce elevator call backs throughout campus		
Legends	OO - Outcome/Objective (administrative units);		
Standards/Outcomes			
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	Indirect - Benchmarking		

Goal/Objective	Maintain energy consumption at the previous year's level		
Legends	OO - Outcome/Objective (administrative units);		
Standards/Outcomes			
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Goal/Objective	Maintain work order completion rate of at least 90%						
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## Results & Improvements (due 9/15/17)

### Results and Improvement Narratives

#### Assessment List Findings for the Assessment Measure level for Maintain Tree Campus USA status

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	Indirect - Benchmarking	No data has been entered.	In FY 15/16 we had 89 elevator units and had 176 call backs. In FY 16/17 we had 91 elevator units with 168 call backs . We had a 2% increase in elevator units and a 5% decrease in call backs.		

**Assessment List Findings for the Assessment Measure level for Maintain energy consumption at the previous year's level**

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**Assessment List Findings for the Assessment Measure level for Maintain work order completion rate of at least 90%**

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## Reflection (Due 9/15/17)

### Reflection

#### 1) How were assessment results shared in the unit?

*Please select all that apply. If "other", please use the text box to elaborate.*

Distributed via email

Presented formally at staff / department / committee meetings (selected)

Discussed informally

Other (explain in text box below)

#### 2) How frequently were assessment results shared in the unit?

Frequently (>4 times per cycle)

Periodically (2-4 times per cycle)

Once per cycle (selected)

Results were not shared this cycle

#### 3) With whom were assessment results shared?

*Please select all that apply.*

Department Head

Dean / Asst. or Assoc. Dean

Departmental assessment committee (selected)  
Other faculty / staff

**4) What were the measurable or perceivable effects on your current (2016-2017) findings based on prior action plans (created in 2015-2016)?**

We showed an increase in every category, except energy, where we maintained our usage rate.

**5) What has the unit learned from the current assessment cycle?**

We have to continue to try to improve in ALL areas of our operation.

## **Attachments**