



Purpose

Robust and meaningful assessment is inclusive of all university entities who contribute to the university's mission. Through active participation in the assessment process, entities are able to engage in meaningful discussions centered on goals, priorities, expectations, and results. These efforts advance the university's mission.

The continuous and systematic process of assessment allows us to collectively reflect on how we are actively supporting the mission. By setting goals and measuring progress at specific intervals, we are able to establish benchmarks of success, inform decision-making, and implement change. To support each entity in this continuous process, the Office of Institutional Assessment will review and provide feedback to academic programs and administrative units on a consistent basis.

Assessment Audit

Each assessment audit will be completed by at least two reviewers. The reviewers will use a rubric to guide their evaluation and feedback on the following areas:

- **Mission:** Program mission present and aligned to university mission.
- **Assessment Plan:** Goals, outcomes, and criterion identified and aligned to mission. Assessment measures are appropriate to established goals. Assessment narrative provides additional context for program's assessment process.
- **Assessment Report:** Findings are detailed and aligned to established criterion and goals. Improvement narratives are provided and demonstrate an attempt to make progress towards established goals.
- **Reflections:** Reflections demonstrate an ongoing conversation within the program to use assessment results in decision-making.

Each entity will be reviewed once in a 7-year cycle; for academic programs the review will coincide with the University's established academic program review cycle.

Cycle

Each entity will be reviewed once in a 7-year cycle; for academic programs the review will coincide with the University's established academic program review cycle. Reviewers will conduct the evaluation, then the Director of Institutional Assessment will meet with each department head or program coordinator to discuss the findings.