



## Agenda

- I. Introductions
- II. Council's Charge
- III. Review of Assessment Plan Rubric
- IV. Selection of Assessment Plans for Review
- V. Next Steps
- VI. Adjourn

## Council's Charge

The University Assessment Council (UAC) supports the process of research-based, ongoing, integrated, institution-wide systematic planning, evaluation and continuous improvement across the campus. Its primary function is in an advisory/supportive capacity to academic programs, service/support departments, and all other institutional units with respect to the assessment process. Therefore, the UAC: (a) provides assistance and consultation in formulating and implementing assessment plans; (b) annually reviews assessment documents submitted and provides feedback for improvement purposes; and (c) provides an annual report to the President, Provost and University Council describing strengths and weaknesses of the University's overall effort in assessment.

## Members

- Alise Hagan, chair (Director, Institutional Assessment)
- Ellen Cook, ex officio (AVP, Academic Resources)
- Fabrice Leroy, ex officio (AVP, Academic Programs)
- Lisa Broussard (Nursing Department Head, College of Nursing & Allied Health Professions)
- Terry Chambers (Associate Dean, College of Engineering)
- Ross Chiquet (Assistant Department Head, Mathematics)
- Amy Desormeaux (Associate Registrar, Registrar's Office)
- Jennifer Faust (Director, First Year Experience)
- Gwen Fontenot (Interim Dean, College of Business Administration)
- Jordan Kellman (Dean, College of Liberal Arts)
- Ashok Kumar (Associate Director, School of Computing & Informatics)
- Arun Lakhota (Professor, Computer Science)
- Michael McClure (Associate Dean, College of the Arts)
- Robert McKinney (AVP, Faculty Affairs)
- Paula Montgomery (Associate Dean, College of Education)
- Susan Richard (Associate Dean of University Libraries)
- Kim Warren (Assistant Director, Disability Services)

## Upcoming Events

- March 6: WEAVEonline 2014-2015 cycle opened
- April 1: Objectives, Measures, and Targets due in WEAVEonline for 2014-2015 cycle
- April 13-17: WEAVEonline training sessions
- April 15: **University Assessment Council meeting (2:00)**; complete review of assessment plans
- April 29: Identify assessment plans (academic units) for inclusion in SACSCOC 5<sup>th</sup> year report
- May 14: ACADEMIC UNITS: Findings and Action Plans due in WEAVEonline for 2014-2015 cycle
- June 15: NON-ACADEMIC UNITS: Findings and Action Plans due in WEAVEonline for 2014-2015 cycle
- June 24: Identify assessment plans (non-academic units) for inclusion in SACSCOC 5<sup>th</sup> year report
- Fall (TBD): University Assessment Council meetings (2)



## Agenda

- I. Welcome
- II. WEAVE training recap
- III. Assessment Plan Review (Academic Units): council discussion
- IV. Assessment Plan Review (Non-academic Units): distribution of units
- V. Next Steps
- VI. Adjourn

## Upcoming Events

- April 20: UAC's complete review of assessment plans (academic units)
- April 22: University Assessment Council meeting (2:00)
- April 29: Identify assessment plans (academic units) for inclusion in SACSCOC 5<sup>th</sup> year report
- May 13: UAC's complete review of assessment plans (non-academic units)
- May 14: ACADEMIC UNITS: Findings and Action Plans due in WEAVEonline for 2014-2015 cycle
- June 15: NON-ACADEMIC UNITS: Findings and Action Plans due in WEAVEonline for 2014-2015 cycle
- June 24: Identify assessment plans (non-academic units) for inclusion in SACSCOC 5<sup>th</sup> year report
- Fall (TBD): University Assessment Council meetings (2)
- Fall (TBD): WEAVE trainings (prior to launch of 2015-16 cycle)

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## Agenda

- I. Welcome
- II. Introduction of New Members
- III. Office of Institutional Assessment's goals and objectives
- IV. Preparation for SACSCOC 5<sup>th</sup> Year Report
- V. Council Discussion:
  - a. Assessment cycle timeline
  - b. NSSE questions: brainstorm entities on campus
- VI. Next Steps & Upcoming Dates
- VII. Adjourn

## Upcoming Events

- September 10, 1:30-2:30, CC 154: WEAVE / Assessment training (administrative units, others welcome)
- September 11, 11:00-noon, CC 123: WEAVE / Assessment training (administrative units, others welcome)
- September 14, 9:00-10:00, CC 154: WEAVE / Assessment training (academic units, others welcome)
- September 17, 9:00-10:00, CC 123: WEAVE / Assessment training (academic units, others welcome)
- September 22: All WEAVE users:
  - Complete Findings and Action Plans for all three cycles (2012-13, 2013-14, 2014-15);
  - Complete Achievement Summary / Analysis for 2014-15 cycle
- October 12: All Assessment Liaisons: Submit to Jordan Kellman ([kellman@louisiana.edu](mailto:kellman@louisiana.edu)) a 2-3 page summary / history / highlights of the assessment processes and achievements in the area based on the information provided in the Achievement Summary / Analysis sections.
- October 14, 2:00-3:30, Burke-Hawthorne room 236B: University Assessment Council Meeting
- November 11, 2:00-3:30, Burke-Hawthorne room 236B: University Assessment Council Meeting

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## Council Members

Lisa Broussard  
Terry Chambers  
Ross Chiquet  
Amy DesOrmeaux  
Jenny Faust  
Jordan Kellman

Ashok Kumar  
Arun Lakotia (sabbatical)  
Curtis Matherne  
Michael McClure  
Paula Montgomery  
Susan Richard

Kim Warren  
Ellen Cook (ex officio)  
Fabrice Leroy (ex officio)  
Robert McKinney (ex officio)  
Alise Hagan (chair)



## Agenda

- I. Welcome
- II. Old Business:
  - a. UAC Moodle site created
  - b. NSSE Major Fields Reports distributed
- III. Assessment Compliance (in preparation for SACSCOC 5<sup>th</sup> Year Report)
  - a. Trainings completed
  - b. Summary documents submitted (VP areas / Colleges)
  - c. Summary of university completion (2012-13, 2013-14, 2014-15 academic / administrative / total)
- IV. Council Discussion and Vote:
  - a. 2015-16 Assessment Cycle Roll-out Plan
- V. Upcoming Dates
- VI. Adjourn

## Upcoming Events

- October 20: 2015-2016 Assessment Cycle opens
- November (TBD): Assessment Outreach Event
- November 10 (Tentative): WEAVEonline users complete "Assessment Plan" elements (as needed)
- November 11, 2:00-3:30, Burke-Hawthorne room 236B: University Assessment Council Meeting

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## Agenda

- I. Welcome
- II. Old Business
  - a. Discussion on assessment efforts in 2015
- III. New Business
  - a. 2015 Annual Report
  - b. Assessment Handbook
  - c. Spring 2016 Plans and Priorities
- IV. Upcoming Dates
- V. Adjourn

## Upcoming Events

- March 7 (Monday): University Assessment Council meeting, 9:00-10:30 am, 236 Burke-Hawthorne
- Mid-Spring: Assessment trainings / workshops
- April 18 (Monday): University Assessment Council meeting, 9:00-10:30 am, 236 Burke-Hawthorne
- May – July: Benchmark #2: WEAVEonline users should 1) begin to enter findings; 2) meet with department head (and others) to create action plans; 3) begin to reflect on analysis questions
- September 30: Deadline: WEAVEonline users must enter and mark “final” all findings, action plans, and responses to analysis questions
- October 3, 2016: 2016-2017 Assessment Cycle opens

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## Agenda

- I. Welcome
- II. Overviews and Updates
  - a. 2016 Assessment Plans and Priorities
  - b. Outreach
    - i. 2015 Annual Report
    - ii. Assessment Handbook
    - iii. Liaison training
  - c. NSSE 2016
  - d. Review of Assessment Plans
- III. Discussions
  - a. Live Text vs. WEAVEonline
  - b. Analysis Questions
- IV. Upcoming Dates
- V. Adjourn

## Upcoming Events

- TBD: Training for Assessment Liaisons (late April or early May)
- May – July: Benchmark #2: WEAVEonline users should 1) begin to enter findings; 2) meet with department head (and others) to create action plans; 3) begin to reflect on analysis questions
- September 30: Deadline: WEAVEonline users must enter and mark “final” all findings, action plans, and responses to analysis questions
- October 3, 2016: 2016-2017 Assessment Cycle opens

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## Agenda

- I. Welcome
- II. 2015-2016 Assessment Cycle Completion
- III. 2016 NSSE
  - a. Results
  - b. Task Force
- IV. Live Text
- V. Discussion: "Best Assessment Practices"
- VI. Upcoming Dates
- VII. Adjourn

## Upcoming Events

- September 27: Live Text training for administrators
- September 30: Deadline: WEAVonline users must enter and mark "final" all findings, action plans, and responses to analysis questions
- TBD (early October): Live Text training for liaisons
- TBD (October / November): Live Text training by college / VP area (with liaisons)
- November 3: University Assessment Council Meeting

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- I. Welcome
- II. 2015-2016 Assessment Cycle Completion
- III. Live Text
- IV. Discussion: "Guiding Principles"
- V. Adjourn

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## Agenda

- I. Welcome
- II. Staffing Update
- III. Live Text Implementation
- IV. WEAVEonline Closure
- V. Training / Mentoring Calendar
- VI. 2016 Annual Report
- VII. Adjourn

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## Agenda

- I. Welcome
- II. Updates
  - a. Staffing
  - b. NSSE Task Force
  - c. General Education
- III. Discussion
  - a. Senior Exit Survey
  - b. Excellence in Assessment
- IV. Upcoming Dates
- V. Adjourn

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## Agenda

- I. Welcome
- II. University Assessment Council
- III. Office of Institutional Assessment Updates
- IV. Surveys
  - a. Undergraduate Senior Exit Survey
  - b. Student Satisfaction Inventory
  - c. Survey Resources
- V. Live Text
- VI. Upcoming Dates
- VII. Adjourn

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Dewayne Bowie	Michael McClure	Ellen Cook (ex officio)
Terry Chambers	Paula Montgomery	Fabrice Leroy (ex officio)
Mickey Diez	Melinda Oberleitner	Robert McKinney (ex officio)
Gene Fields	Lise Anne Slatten	Alise Hagan (chair)
Jordan Kellman	Angie Smith	
Ashok Kumar	Susan Richard	

## Upcoming Dates

- September 15: 2016-2017 Assessment Cycle closes [Results & Improvement (Tab 3), Reflection (Tab 4) submitted in Live Text]
- September 18: NSSE 2016 Task Force meeting (1:00)
- September 27: SEI opens (FA17: A Term)
- September 29 (tentative): Leadership Retreat (QEP)
- October 1 (tentative): 2017-2018 Assessment Cycle opens
- October 8: SEI closes (FA17: A Term)
- November 10 (tentative): Leadership Retreat (NSSE/General Education)
- November 15: SEI opens (FA17: Full Term and B Term)
- December 3: SEI closes (FA17: Full Term and B Term)
- December 4: Undergraduate Senior Exit Survey opens (FA17 graduates only)
- December 22: Undergraduate Senior Exit Survey closes (FA17 graduates only)





## Agenda

- I. Welcome
- II. SACSCOC
- III. Assessment Cycle
- IV. Student Evaluations of Instruction (SEI)
- V. NSSE
- VI. Upcoming Dates
- VII. Adjourn

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## Upcoming Dates

- February 20-March 30: NSSE open/close
- February: Spring SEI (A term) open/close
- March 22: University Assessment Council meeting
- April 26: University Assessment Council meeting
- April: Spring SEI (Full and B term) open/close
- May: Senior Exit Survey (spring graduates)
- June/July: Summer SEI (A, Full, B terms; study abroad) open/close
- July/August: Senior Exit Survey (summer graduates)
- September 15: 2017-2018 Assessment Cycle closes (all tabs complete and submitted)
- October: 2018-2019 Assessment Cycle opens
- October: Fall SEI (A term) open/close
- November: 2018 NSSE results received
- December: Senior Exit Survey (fall graduates)
- December 8-11: SACSCOC Annual Meeting (New Orleans)