2017-2018 Assessment Cycle VPAA_Student Success: First Year Experience Programming

Mission (due 12/4/17)

University Mission

The University of Louisiana at Lafayette offers an exceptional education informed by diverse worldviews grounded in tradition, heritage, and culture. We develop leaders and innovators who advance knowledge, cultivate aesthetic sensibility, and improve the human condition.

University Values

We strive to create a community of leaders and innovators in an environment that fosters a desire to advance and disseminate knowledge. We support the mission of the university by actualizing our core values of equity, integrity, intellectual curiosity, creativity, tradition, transparency, respect, collaboration, pluralism, and sustainability.

University Vision

We strive to be included in the top 25% of our peer institutions by 2020, improving our national and international status and recognition.

College / VP and Program / Department Mission

Mission of College or VP-area
Provide the mission for the College or VP-area in the space provided. If none is available, write "None Available in 2017-2018."

Mission of Program / Department
Provide the program / department mission in the space provided. The mission statement should concisely define the purpose, functions, and key constituents. If none is available, write "None Available in 2017-2018."
The Office of First-Year Experience connects first-year students and their families to the necessary resources to provide a strong foundation for success. We help students transition to college by offering academic and co-curricular programs to provide an enriching collegiate experience.

Attachment (optional)
Upload any documents which support the program / department assessment process.

Assessment Plan (due 12/4/17)

Assessment Plan (Goals / Objectives, Assessment Measures and Criteria for Success)

Assessment List

Goal/Objective	Modify Cajun Connection based on stakeholders' feedback to improve quality of the experience for students and instructors.
Legends	OO - Outcome/Objective (administrative units);
Standards/Outcomes	

Identifier	Description
Student SI.Student SI 1.KPI 4	Improve student success through engagement in high impact practices.

Assessment Measures			
	Assessment Measure	**Criterion**	**Attachments**
	Indirect - Satisfaction	Satisfaction surveys of students, peer mentors, and instructors, focus on question: "Rate the following statement: Overall, Cajun Connection was worthwhile." Raise overall "worthwhile" survey response to 65% or greater for students, peer mentors, and faculty.	

Goal/Objective	Pilot several initiatives grounded the OFYE mission. Each initiative will be individually assessed and the most successful will be carried forward.
Legends	OO - Outcome/Objective (administrative units);
Standards/Outcomes	

Identifier	Description
Student SI.Student SI 1	Recruit, retain, and graduate outstanding students (undergraduate and graduate; traditional and nontraditional; transfer and returning adults).

Assessment Measures			
	Assessment Measure	**Criterion**	**Attachments**
	Indirect - Focus Groups	Each initiative will be evaluated by OFYE staff and key stakeholders.A simple majority of Focus Group members will determine which initiatives move forward.	

Goal/Objective	After completion of UNIV 100 students will be able to think critically and develop solutions to issues presented in class through formulating appropriate questions, investigating various options, and evaluating these options for relevance and preference.
Legends	SLO - Student Learning Outcome/Objective (academic units);
Standards/Outcomes	

Identifier	Description
Student SI.Student SI 1.KPI 4	Improve student success through engagement in high impact practices.

Assessment Measures	

Assessment Measure	Criterion	Attachments
Direct - Project	OFYE staff will evaluate Critical Thinking projects and assignments from selected UNIV 100 courses. The 'pass' rate of these assignments will be over 75%.	

Goal/Objective	After completion of UNIV 100 students will be ale to investigate answers to questions posed in class by learning to locate information and critically assessing the relevance and value of the information.
Legends	SLO - Student Learning Outcome/Objective (academic units);
Standards/Outcomes	

Identifier	Description
Student SI.Student SI 1.KPI 4	Improve student success through engagement in high impact practices.

Assessment Measures	

Assessment Measure	Criterion	Attachments
Direct - Pre/Post Test	We will raise the pass rate of the Information Literacy Post test to 50%.	

Goal/Objective	Form a Faculty committee to develop the look and feel of the 2018 Convocation Event.
Legends	OO - Outcome/Objective (administrative units);
Standards/Outcomes	

Identifier	Description
Student SI.Student SI 1	Recruit, retain, and graduate outstanding students (undergraduate and graduate; traditional and nontraditional; transfer and returning adults).

Assessment Measures	

Assessment Measure	Criterion	Attachments

	Indirect - Benchmarking	This committee will be formed and will meet on a monthly basis. Meeting agenda and minutes will be artifacts of success.	

Goal/Objective	Have 90% of UNIV 100 classes attend the 2018 Convocation Event.		
Legends	OO - Outcome/Objective (administrative units);		
Standards/Outcomes			

Identifier	Description
Student SI.Student SI 1	Recruit, retain, and graduate outstanding students (undergraduate and graduate; traditional and nontraditional; transfer and returning adults).

Assessment Measures			

Assessment Measure	**Criterion**	**Attachments**
Indirect - Benchmarking	UNIV 100 instructors will provide feedback on who attended and who did not.	

Program / Department Assessment Narrative

The primary purpose of assessment is to use data to inform decisions and improve programs (student learning) and departments (operations); this is an on-going process of defining goals and expectations, collecting results, analyzing data, comparing current and past results and initiatives, and making decisions based on these reflections. In the space below, describe the program's or department's overall plan for improving student learning and/or operations (the "assessment plan"). Consider the following:
1) What strategies exist to assess the outcomes?
2) What does the program/department expect to achieve with the goals and objectives identified above?
3) How might prior or current initiatives (improvements) influence the anticipated outcomes this year?
4) What is the plan for using data to improve student learning and/or operations?
5) How will data be shared within the Program/Department (and, where appropriate, the College/VP-area)?

Assessment Process

What strategies exist to assess the outcomes?

OFYE has identified several goals this academic year. Each goal is unique and as a result has a different assessment method. One of our goals is to create new committee, while other goals involve direct student engagement. As a result we have several strategies to assess our different outcomes that range from pre/post test for student centered outcomes to benchmark assessment for office improvement outcomes.

What does the program/department expect to achieve with the goals and objectives identified above?

OFYE in general, and UNIV 100 in particular, are still very new programs given the history of the University. We are still 'finding out way' in terms of making the office and the program as efficient and effective as possible. We hope our goals will help us refine both the OFYE and UNIV 100 in profound, meaningful, and lasting ways.

How might prior or current initiatives (improvements) influence the anticipated outcomes this year?

This is year four of UNIV 100 in its current iteration. Each year builds on the previous version. Though they may operate in different ways, each version is based on lessons learned from previous years. And we use as much data as we can to 'learn' those lessons.

What is the plan for using data to improve student learning and/or operations?

We use pre/post to specifically target lessons in our classes. We are piloting a program where these specific lessons will be taught by OFYE staff rather than the ever changing faculty of UNIV 100 proper. We are hoping this will allow for more quality control in the lessons distribution and result in better outcomes as reflected in our data. But only time and data will tell.

How will data be shared within the Program/Department (and, where appropriate, the College/VP-area)?

Data is shared at bi-weekly staff meetings with the office and Executive Director. The Executive Director then shares appropriate data both up and down the organizational chart as she deems appropriate.

Results & Improvements (due 9/15/18)

Results and Improvement Narratives

Assessment List Findings for the Assessment Measure level for Modify Cajun Connection based on stakeholders' feedback to improve quality of the experience for students and instructors.

Goal/Objective	Modify Cajun Connection based on stakeholders' feedback to improve quality of the experience for students and instructors.
Legends	OO - Outcome/Objective (administrative units);
Standards/Outcomes	
Assessment Measures	
Assessment Findings	

For the Standards/Outcomes section:

Identifier	Description
Student SI.Student SI 1.KPI 4	Improve student success through engagement in high impact practices.

For the Assessment Measures section:

Assessment Measure	Criterion
Indirect - Satisfaction	Satisfaction surveys of students, peer mentors, and instructors, focus on question: "Rate the following statement: Overall, Cajun Connection was worthwhile." Raise overall "worthwhile" survey response to 65% or greater for students, peer mentors, and faculty.

Assessment Measure	Criterion	Summary	Attachments of the Assessments	Improvement Narratives
Indirect - Satisfaction	Has the criterion Satisfaction surveys of students, peer mentors, and instructors, focus on question: "Rate the following statement: Overall, Cajun Connection was worthwhile." Raise overall "worthwhile" survey response to 65% or greater for students, peer mentors, and faculty. been met yet? Met	Based on student surveys from 2017 Cajun Connection, we changed the agenda for Cajun Connection Fall 2018. We shortened the day to end at 12:30, fed the students breakfast instead of lunch, and encouraged students to find their classes in the afternoon instead of making that mandatory.	FA18_Cajun_Connection_Schedule_for_Students.pdf	

Assessment List Findings for the Assessment Measure level for Pilot several initiatives grounded the OFYE mission. Each initiative will be individually assessed and the most successful will be carried forward.

Goal/Objective	Pilot several initiatives grounded the OFYE mission. Each initiative will be individually assessed and the most successful will be carried forward.	
Legends	OO - Outcome/Objective (administrative units);	
Standards/Outcomes		
	Identifier	**Description**

	Student SI.Student SI 1	Recruit, retain, and graduate outstanding students (undergraduate and graduate; traditional and nontraditional; transfer and returning adults).
Assessment Measures		

Assessment Measure	**Criterion**
Indirect - Focus Groups	Each initiative will be evaluated by OFYE staff and key stakeholders.A simple majority of Focus Group members will determine which initiatives move forward.

Assessment Findings					

Assessment Measure	**Criterion**	**Summary**	**Attachments of the Assessments**	**Improvement Narratives**
Indirect - Focus Groups	Has the criterion Each initiative will be evaluated by OFYE staff and key stakeholders.A simple majority of Focus Group members will determine which initiatives move forward. been met yet? Met	This year OFYE piloted several initiatives. For First-Year Students we created New Student Convocation and Freshman Finale event. For staff development we created campus partner sessions and had a summer retreat where Lee Hall staff learned more about the 7 Habits of Highly Effective Leaders.		

Assessment List Findings for the Assessment Measure level for After completion of UNIV 100 students will be able to think critically and develop solutions to issues presented in class through formulating appropriate questions, investigating various options, and evaluating these options for relevance and preference.

Goal/Objective	After completion of UNIV 100 students will be able to think critically and develop solutions to issues presented in class through formulating appropriate questions, investigating various options, and evaluating these options for relevance and preference.
Legends	SLO - Student Learning Outcome/Objective (academic units);
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Identifier	**Description**
Student SI.Student SI 1.KPI 4	Improve student success through engagement in high impact practices.

Assessment Measures	

Assessment Measure	Criterion
Direct - Project	OFYE staff will evaluate Critical Thinking projects and assignments from selected UNIV 100 courses. The 'pass' rate of these assignments will be over 75%.

Assessment Findings	

Assessment Measure	Criterion	Summary	Attachments of the Assessments	Improvement Narratives
Direct - Project	Has the criterion OFYE staff will evaluate Critical Thinking projects and assignments from selected UNIV 100 courses. The 'pass' rate of these assignments will be over 75%. been met yet? Not met	This portion of assessment has not been completed at this time.		- Assessment Process: Continuous monitoring: For fall 2018, we plan to survey the instructors to find out who is using Critical Thinking activities in their courses, as well as to get pass rate information from the sections that are using Critical Thinking assignments and projects.

Assessment List Findings for the Assessment Measure level for After completion of UNIV 100 students will be ale to investigate answers to questions posed in class by learning to locate information and critically assessing the relevance and value of the information.

Goal/Objective	After completion of UNIV 100 students will be ale to investigate answers to questions posed in class by learning to locate information and critically assessing the relevance and value of the information.
Legends	SLO - Student Learning Outcome/Objective (academic units);
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Identifier	Description
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Assessment Measures		
	Assessment Measure	**Criterion**
	Direct - Pre/Post Test	We will raise the pass rate of the Information Literacy Post test to 50%.

Assessment Findings					
	Assessment Measure	**Criterion**	**Summary**	**Attachments of the Assessments**	**Improvement Narratives**
	Direct - Pre/Post Test	Has the criterion We will raise the pass rate of the Information Literacy Post test to 50%. been met yet? Not met	A pre-test and a post-test were administered to UNIV 100 students during Fall 2017. The same assessment was administered to UNIV 100 students during Spring 2018. In both situations, students did not meet the 50% benchmark on the post-test. As a result of conversations with Dupre Library, we plan to partner with them as they are the experts on Information Literacy and we plan to build a survey instrument together that can be used both in UNIV 100 and at the Library. Since a main portion of the Information Literacy content typically comes from the Dupre Library visit during UNIV 100, this is a natural placement of the assessment.		- Assessment Process: Continuous monitoring: We are going to distribute the new pre and post test during fall 2018 and spring 2019 and make modifications as needed.

Assessment List Findings for the Assessment Measure level for Form a Faculty committee to develop the look and feel of the 2018 Convocation Event.

Goal/Objective	Form a Faculty committee to develop the look and feel of the 2018 Convocation Event.
Legends	OO - Outcome/Objective (administrative units);

Standards/Outcomes		
	Identifier	**Description**
	Student SI.Student SI 1	Recruit, retain, and graduate outstanding students (undergraduate and graduate; traditional and nontraditional; transfer and returning adults).

Assessment Measures		
	Assessment Measure	**Criterion**
	Indirect - Benchmarking	This committee will be formed and will meet on a monthly basis. Meeting agenda and minutes will be artifacts of success.

Assessment Findings					
	Assessment Measure	**Criterion**	**Summary**	**Attachments of the Assessments**	**Improvement Narratives**
	Indirect - Benchmarking	Has the criterion This committee will be formed and will meet on a monthly basis. Meeting agenda and minutes will be artifacts of success. been met yet? Met	After meeting with the college Deans in October of 2017, we created a faculty committee that consisted of a member "ambassador" from each college. This faculty committee helped us create the vision for New Student Convocation.		

Assessment List Findings for the Assessment Measure level for Have 90% of UNIV 100 classes attend the 2018 Convocation Event.

Goal/Objective	Have 90% of UNIV 100 classes attend the 2018 Convocation Event.
Legends	OO - Outcome/Objective (administrative units);

Standards/Outcomes		
	Identifier	**Description**
	Student SI.Student SI 1	Recruit, retain, and graduate outstanding students (undergraduate and graduate; traditional and nontraditional; transfer and returning adults).

Assessment Measures	

	Assessment Measure	Criterion			
	Indirect - Benchmarking	UNIV 100 instructors will provide feedback on who attended and who did not.			

Assessment Findings					
	Assessment Measure	**Criterion**	**Summary**	**Attachments of the Assessments**	**Improvement Narratives**
	Indirect - Benchmarking	Has the criterion UNIV 100 instructors will provide feedback on who attended and who did not. been met yet? Met	Over 90% of our first year class attended New Student Convocation 2018.		

Reflection (Due 9/15/18)

Reflection

The primary purpose of assessment is to use data to inform decisions and improve programs and operations; this is an on-going process of defining goals and expectations, collecting results, analyzing data, comparing current and past results and initiatives, and making decisions based on these reflections. Recalling this purpose, respond to the questions below.

1) How were assessment results shared in the program / department?
Please select all that apply. If "other", please use the text box to elaborate.
Distributed via email
Presented formally at staff / department / committee meetings
Discussed informally (selected)
Other (explain in text box below)

2) How frequently were assessment results shared?

Frequently (>4 times per cycle)
Periodically (2-4 times per cycle) (selected)
Once per cycle
Results were not shared this cycle

3) With whom were assessment results shared?
Please select all that apply.
Department Head
Dean / Asst. or Assoc. Dean
Departmental assessment committee
Other faculty / staff (selected)

4) Consider the impact of prior applied changes. Specifically, compare current results to previous results to evaluate the impact of a previously reported change. Demonstrate how the use of results improved student learning and/or operations.

5) Over the past three assessment cycles, what has been the overall impact of "closing the loop"? Provide examples of improvements in student learning, program quality, or department operations that are directly linked to assessment data and follow-up analysis.

Attachments (optional)
Upload any documents which support the program / department assessment process.