

Committee on Academic Affairs and Standards

Meeting Minutes

May 31, 2018

In attendance: Brooke Breaux, Mickey Diez, Sally Donlon, Carolyn Dural, Anita Hazelwood, Jordan Kellman, Sherry Kravesky-Self, Jill Lemaire, Fabrice Leroy, Ryan Nelson, Harvey Ozbirn, Sue Ann Ozbirn, Amanda Payne, Lee Price, and Natalia Sidorovskaia

Natalia Sidorovskaia called the meeting to order at 2:05pm, reminding each committee member to please sign-in and take a packet. She asked for approval of the April 12 minutes and the four (4) additional emailed cases. Sue Ann Ozbirn moved for a motion to approve; Lee Price seconded the motion. All were in favor; motion carried.

Discussions:

1. Dr. Pearson Cross and Dr. Jordan Kellman distributed a handout detailing the current General Education requirements and proposed changes by the General Education Committee. Their committee wanted to make CAAS aware of the suggested changes and were seeking approval for recommendation to Academic Affairs for implementation.
The handouts feature a complete revision of the assessment/goals matrix, while maintaining focus on the mission and fulfillment of such. CAAS asked about the *Other courses allowed if taken* column. The group expressed concern over its intention- allowing credit to transfer students who have taken a similar course. Mickey Diez recommended including one line at the bottom of the matrix in place of the other column. The disclosure could read: "Additional/other courses may be accepted based on approval from the department or based on honors equivalent." Overall, the CAAS committee was supportive of the idea with the recommended revisions.
2. Margarita Perez and Carl Tapo presented the current Academic Dishonesty Report, identifying how little input students are allowed in the process. Margarita then proposed a revised flowchart, outlining the newly recommended steps for handling such cases. The revisions would ensure the reporting's accuracy and fairness, consistently across each college. She asked for CAAS approval and support. The group suggested circulating an example or template to clarify which details are important to expand upon, when completing a dishonesty report. They also

felt faculty feedback would be very beneficial. CAAS did support moving forward with the process but highly encouraged arranging a faculty committee to help with the initiative.

Cases:

University College- Requesting 2nd degree in General Studies

- This student started in Nursing and received a BSN at University of Phoenix. In order to get financial aid, one must be degree-seeking. Therefore, this particular student would like to enroll at UL to take additional science courses. His ultimate goal is to earn a General Studies degree from UL, so he can apply to medical school. He needs approximately thirty (30) additional credits to finish.
 - Motion carried.

Natalia thanked everyone for attending and announced the next meeting would be Wednesday, June 6 at 2:00pm in Moody 103.

No appeals for the subcommittee.

Adjournment: There being no further business the meeting was adjourned.

Respectfully submitted,



Mickey P. Diez,
Secretary